

Los Angeles Regional Crime Laboratory Facility Authority



Board of Directors

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William T Fujioka
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MAY 4, 2007 MINUTES

The thirty-first meeting of the Los Angeles Regional Crime Laboratory Facility Authority was held May 4, 2007 at California State University of Los Angeles, Golden Eagle Ballroom 3rd Floor, 5151 State University Drive, Los Angeles, CA 90032.

CALL TO ORDER

Director Garcia called the meeting to order at 8:11 a.m. The following Directors were present constituting a quorum of the Authority:

William T. Fujioka, Former Chief Administrative Officer, City of Los Angeles
Dr. Steven N. Garcia, Finance and Administration, California State University of Los Angeles
David Janssen, Chief Administrative Officer, County of Los Angeles

APPROVAL OF JANUARY 25, 2007 MINUTES

On motion of Director Fujioka, seconded by Director Garcia, the Authority unanimously approved the January 25, 2007 minutes.

CHAIR'S REPORT

There was none.

(Chair Baca joined the meeting at 8:15 a.m.)

STAFF REPORTS

Budget & Potential Change Orders: Paul Davidson, Department of General Services, reported the original contract amount for the project was \$78,580,000 and has since been amended to \$80,914,616; the project is still 2 percent under budget. At this juncture, a majority of the Change Orders have been approved and negotiated down. In response to Director Janssen, Mr. Davidson explained that the Crime Lab Project has gone well compared to other construction projects and noted that exceptional cooperation with all those involved contributed to its success. Patrick Mallon, Project Coordinator, reported that there is still \$250,000 in the JPA trust account and a decision on how to use these funds will need to be determined in the near future.

Construction & Schedule Activities: Andy Freeman, Jacobs Facilities, Inc. reported the contractor has completed cleaning throughout the entire Crime Lab. Representatives from the State of California conducted a building walk thru with the contractor to address all open punch list items. Mr. Freeman advised that the punch list items were minor in nature and should be corrected by the end of May 2007. With respect to Commissioning, all systems have been

checked and signed off. The Fire Life Safety System should be completed by May 2007 after which State Fire Marshall approval will be needed. Mr. Mallon reported that office furniture installation has begun but noted that the chairs will not be moved in until after May 8th due to a minor Union worker issue that was raised.

In response to Director Baca, Mr. Mallon reported training sessions have been provided to Sheriff Facilities Services' staff to ensure the operating systems and maintenance of the Lab will be handled effectively.

Opening Ceremony Update: Mr. Mallon indicated that the Crime Lab Dedication Ceremony will be held Friday, May 11, 2007 at 2:00 p.m. and provided a brief overview of the program participants slated to attend as well as other event related activities. Mr. Mallon provided the JPA copies of the Crime Lab Dedication Commemorative Booklet. Director Baca commented on the importance of the booklet and how it will be revered for many years to come. Director Fujioka reported that the booklet captures the collaborative spirit of all the agencies involved with the project.

CONSIDERATION OF FUTURE AGENDA ITEMS

Mr. Mallon reported on potential action items that should be ready for Authority approval at the May 31, 2007 Crime Lab meeting. The Department of Justice (DOJ) Facility Use Agreement, approval for the submittal of the Authority's Annual Budget Report to the State for the forthcoming fiscal year, the establishment of a Facility Management Committee to meet in the JPA's stead with respect to smaller budget items, and submit evidence of insurance to the State. With respect to the insurance issue, City and County risk managers have proposed a City and County insurance policy and advised that CSULA can be a part of the policy if they choose so.

Director Baca recently spoke with Attorney General Jerry Brown concerning an upcoming DNA project. Director Baca requested that Barry Fisher, Los Angeles County Sheriff's Department Laboratory Director, contact Attorney General Jerry Brown and report back at the May 31, 2007 Crime Lab meeting.

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:51 a.m.